



Dear Patient:

Welcome to The Eye Center. We are pleased that you have chosen us for your eye care. So that you will know about our office procedures and methods of practice, we have enclosed informational materials about our practice. If after reviewing these materials you have any questions, please call us and we will be happy to help you.

Your welcome package includes the following:

- An appointment card and map to the office.
- A Patient Information Sheet.
- Our financial policy.
- Our HIPAA policy.
- A health questionnaire.

In addition, we wish to offer these reminders:

- Please arrive about 10 minutes ahead of your appointment time to allow us to prepare the necessary paperwork.
- Please bring a copy of your insurance card so we can make a copy of it. We will make a copy of your card at every appointment.
- Please bring your current glasses or contact lens prescription (if you have it).
- Co-pays and refraction fees are collected at the time of your visit.

We look forward to meeting you at your first appointment. To save you time when you arrive, please complete the enclosed forms and bring them with you or you may fax them to us at 303.777.1175. Welcome to our practice!

Sincerely,

*Marilyn Hirschboeck*

Marilyn Hirschboeck  
Administrator

— Thomas P. Larkin, M.D. — Michael L. Miller, M.D. —  
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